

VETERANS OF FOREIGN WARS AUXILIARY
Department of South Dakota
General Orders and Bulletin
#5 – November 2016



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**VETERANS OF FOREIGN WARS OF THE UNITED STATES AUXILIARY
DEPARTMENT OF SOUTH DAKOTA**

General Orders Number 5 – November 2016

Must be read at the first meeting following receipt before being filed for reference

HAPPY FALL and CONGRATULATIONS! If National agrees with our numbers for new and rejoin members, we have met our first-quarter membership goal of 50, AND we have a good start toward our second-quarter goal of 34. The monetary award for the first-quarter is \$200 and for the second-quarter, it is \$350. Our current membership is 84.78%, which is great, but we must continue to work hard to reach 100% Plus, which will be a \$1,000 award to the Department. The sooner we achieve this, the sooner we can give more attention to serving and supporting our veterans and families through our programs. A BIG SHOUT OUT goes to the Auxiliaries of Milbank – 100%; Plankinton 101.04%; Sturgis 100.99%; and Wall (Quinn) 100%.

If you have not yet submitted your first-quarter audit report, which was due October 31st to Department Treasurer Carol Gross, please due so ASAP.

November is Veterans in the Classroom Month. Please plan at least one event in your school during the month.

November 1st is when Voice of Democracy and Patriots' Pen entries were due to your local Post. I hope that every Auxiliary has participated in these two most worthwhile scholarship programs. Remember when you do your year-end report that if you distributed the materials, you participated.

November 8 is ELECTION DAY. Voting is a privilege that we should not take for granted. Every vote counts.

Veterans Day is November 11. I encourage all Auxiliaries to work with their Posts to either sponsor an event that day or participate in your school and/or community programs that day. It is also a great opportunity for Buddy Poppy distribution.

November 15 is the due date for the E-postcard 990-N to the IRS – **DO NOT** miss this deadline.

January 29 and 30, 2017, will be our annual Legislative Conference and Voice of Democracy, Patriots' Pen and Teacher of the Year Awards luncheon. All events will be at the AmericInn, Fort Pierre, SD – 605-223-2358. A block of rooms has been set aside for this event. Registration form can be found in this General Orders and/or the SD VFW website (SDVFW.org). The earlier you register, the better we can plan for the conference.

There will be no General Orders for the month of December, but Auxiliaries will receive communications from me via email, and don't forget to check SD's Facebook page (VFW Auxiliary – Department of South Dakota).

By Order Of:
Karen Sharp
SD VFW Auxiliary President

Attest:
Nancy Chester
SD VFW Auxiliary Secretary



KAREN'S FLUTTERS

November 2016

We recently returned from attending the Big Ten Conference in Kalamazoo, MI. SD had a delegation of 17, plus Cole (Sean's service dog) in attendance. Next year the conference will be in Bloomington, MN, so hopefully, SD will have a HUGE delegation in attendance.

Presidents and Secretaries – if you have not submitted the form listing your Program Chairman, please do so immediately. Our Department Chairmen need those names.

If you were unable to have a community service event on October 8, 2016, for “A Day to Change Direction,” remember that you can do so at any time. When you do, please share what you did.

Remember to send your ornaments to Deb Fahey, 406 S. Polk, Pierre, SD 57501, by November 12 for the Capital Christmas Tree. We will decorate Wednesday, November 23, 2016, at 9:30 a.m. (CST), third-floor of the capitol building. Everyone is welcome to come join us.

Before the Lighting Ceremony at the capital on Tuesday, November 22, 2016, 3 – 5 p.m. (CST), AmericInn, Fort Pierre, we will have a learning opportunity for a round-table discussion for program chairmen and line officers on all levels. The discussion will be determined by who is in attendance and to exchange ideas and suggestions as to how to better do our jobs. It is purely voluntary, and there will not be any reimbursement for travel, etc. Anyone is welcome to attend.

Sue Jones and Patti Mitchell are waiting for your photos for the video they will put together for next year's State Fair. You can submit photos from prior projects, too. We want to show a wide variety of what our VFW Posts and Auxiliaries do in South Dakota. Submit however many photos you want, but remember that we will only be able to put a limited for the video.

Menards is having a special on the purchase of 3 x 5 flags. They are \$6 with a \$3 rebate. It has been suggested that Posts and Auxiliaries purchase flags and donate them to our State Fair project as give-aways during the State Fair. See further details in this General Orders.

We will once again have a Silent Auction during the Legislative Conference, January 29 and 30th. Please bring an item or two, and if you are unable to attend, please make arrangements to have someone else bring your items. Your auxiliary and or post will receive credit for whatever items you donate.

We'd like to receive pictures and stories of what your auxiliary and post are doing for items to be posted on our Facebook page (VFW Auxiliary – Department of South Dakota). Visit the page often as this is another communication resource to keep us all connected and informed. The more informed we all are, the better we can serve our veterans and families.

HAPPY THANKSGIVING

Karen



Attention all South Dakota Auxiliaries:

Until November 12, 2016, Menards has the 3'x5' American flags on rebate (made in America). Normally \$5.99, they are \$2.99 after rebate. If your Auxiliary is anticipating donating to the 2017 State Fair this is a great opportunity to do so at a reduced price. I have been advised that your auxiliary can get Americanism credit for \$5.99 per flag when you purchase and send these to me for use at the State Fair, but they will only cost you \$2.99 each.

I would like enough to give five flags per day but any extras I receive will be placed in reserve for future use. You can bring the flags with you to Spring Council to avoid postage. Thank you in advance.

Sue Jones
2017 State Fair Chairperson

Sue Jones 8116 Chickadee Lane Black Hawk, SD 57718 Cell Phone 605-877-2665



THANKSGIVING MEAL FOR OUR TROOPS

Our USPS Priority Mail Large Flat Rate Box can hold all the ingredients for an entire turkey dinner to send to your military family or friends!

Send that “flavor of home” that so many away for the holidays yearn for. Care packages and reminders of home are a big morale boost for military service members. Be sure to package and cushion the items securely within the box. The Postal Service supports the troops, and customers save \$2 on Priority Mail Large Flat Rate Boxes addressed to APO/FPO/DPO addresses for only \$16.75.

All ingredients listed below represent canned or dried food items:

- 1 box of dried whipped topping mix
- 1 box of no-bake pumpkin pie dessert
- 1 9-inch tin pie pan
- 1 box of dried stuffing mix
- 1 package of instant mashed potatoes
- 1 quart boxed milk
- 1 16 oz. can candied yams
- 1 12 oz. jar marshmallow topping
- 1 14 oz. can of vegetables
- 1 16 oz. can of cranberry sauce
- 1 package cornbread mix
- 1 package dried, turkey gravy
- 1 package butter-flavored shortening
- 1 canned turkey or chicken (can be found at many specialty food stores)
- Total approximate cost of ingredients — \$30.





Holiday wishes to all Auxiliary Sisters:

This is a busy time of the year but as you may remember, at the Fall Council Meeting in Pierre, the members voted to approve a DVD to be produced for use at the State Fair. I am asking each Auxiliary to begin sending in photos now. Anything done since State Fair is good and sometimes multiple photos of one event are warranted. Be creative - help us make this DVD great. Eventually I would like 30 to 40 photos from each Auxiliary for use in that DVD but if you can start submitting now it would be very helpful.

The rules are simple:

1) Be sure to get written permission from anyone appearing in your photos (bystanders on the street in the background do not count but anyone featured in the photo does). A sample form is attached for your use.

2) Show us what your Auxiliary and Post are doing in your community -Poppy Day, deployment activities, monthly birthday parties at nursing homes, fruit baskets to shut-ins, Christmas tree, Plankinton purchasing for the Veterans at Hot Springs, the pheasant hunt, anything you are doing to promote our work for veterans and their families. We want a lot of diversity across the state so if you have something unique, that is what we want. Show us what is different about your participation in the parade - a float, handing out flags, giving patriotic reminders, etc. Send us what you have and we will do our best to develop a great DVD showing as many different activities as possible.

3) Email photos, in large format, to Sue Jones at sjones2727@yahoo.com or mail photos directly to Sue Jones, 8116 Chickadee Lane, Black Hawk, SD 57718 Photos will not be returned if hard copies are sent.

4) Send a note with your Auxiliary name, number and town along with the date of each event and maybe a short description of what you were doing when and where.

Thank you for helping to make our DVD one of a kind.

Sue Jones
2017 State Fair Chairperson

Photo Release Form
VFW Auxiliary

_____ Address
_____ City South Dakota, _____ Zip

Permission to Use Photograph

Subject: _____ Location: _____ I grant to VFW Auxiliary, its representatives and employees the right to take photographs of me and my property in connection with the above-identified subject. I authorize VFW Auxiliary, its assigns and transferees to copyright, use and publish the same in print and/or electronically. I agree that VFW Auxiliary may use such photographs of me with or without my name and for any lawful purpose, including for example such purposes as publicity, illustration, advertising, and Web content. I have read and understand the above:

Signature _____ Printed name
_____ Organization Name (if applicable)

Address _____ Date
_____ Signature, parent or guardian
_____ (if under 18 years old)

SOUTH DAKOTA VETERANS OF FOREIGN WARS AND AUXILIARY
Legislative Conference/Council of Administration
Voice of Democracy/Patriot's Pen and Teachers
Of the Year Awards Luncheon
January 29th and 30th, 2017
All events will be held at the AmericInn Teton Conference Center, Fort Pierre, SD

SUNDAY, JANUARY 29, 2017

- 11:00 a.m.. – REGISTRATION – Foyer of Teton Conference Center
- 10:00 a.m. – COMMITTEE MEETINGS – VFW and Auxiliary
- 12:00 noon – LUNCH – Free Will Donation
- 1:00 p.m. - COUNCIL MEETINGS – VFW and Auxiliary
- 6:00 p.m. - SUPPER served in Teton Conference Center

MONDAY, JANUARY 30, 2017

- 8:00 a.m.. - JOINT SESSION - VFW and Auxiliary
- 9:00 a.m. - TRAINING SESSIONS – VFW and Auxiliary
- 11:30 a.m. – AWARDS LUNCHEON – VOICE OF DEMOCRACY/PATRIOTS' PEN/
TEACHERS OF THE YEAR
- 7:00 P.M. - LEGISLATIVE MIXER – This is your Opportunity to Visit with our State
Legislators

Advance REGISTRATION \$75
After December 30, 2016 –Registration for Conference will be **\$85**
Includes Sunday Supper, Monday Luncheon and Legislative Mixer
Separate Meals -- **\$25 per meal**

CHECKS PAYABLE TO: VFW Department of South Dakota
Mail to: Department of South Dakota, 3601 S. Minnesota Ave, Sioux Falls, SD 5710
ATTN: Crystal Bartling

NAME: _____ **VFW** _____ **AUXILIARY** _____
ADDRESS: _____
VFW POST/AUXILIARY# _____ **CITY** _____ **TOTAL REMITTED** _____

YOU MUST MAKE YOUR OWN MOTEL RESERVATIONS – ask for VFW rates
Deadline for VFW Rates at all listed hotel is December 30, 2016
Days Inn: 520 W. Sioux Ave. –Call 605.224.0411 --\$65.99
Governors Inn: 700 W. Sioux Ave. – Call 605.224.4200 -- \$83 Single/ \$90 double
River Lodge: 713 W. Sioux Ave. – Call 605.224.4140 -- \$62 Single/ \$72 double
AmericInn: 312 Island Drive, Fort Pierre - - Call 605.223.2358, \$89.99

Rooms are limited at the AmericInn. You are required to stay at this hotel to receive reimbursement.

Fill out a separate Registration Form for each individual attending the Conference.

VFW Auxiliary, Department of South Dakota
School of Instructions
September 24, 2016

President Karen Sharp started the School of Instruction at 12:23 PM. She introduced National Representative, National District Council Member #23 Vickie Rosse. President Sharp asked everyone to show kindness, respect, dignity and honor to members. She also remarked, if a member is eligible we must accept them and cannot force them out of the Auxiliary. President Sharp reminded everyone to get the newest Bylaws and Ritual book which is red.

Each Program which consisted of Veterans & Family Support; Americanism; Hospital; Legislative; Membership; Scholarships; Youth Activities; and Chief of Staff had a table where program chairman interacted with members as they rotated to each program areas to exchange program information. Members also shared their Auxiliary activities and suggestions of how they promote the programs.

President Sharp closed the School of Instruction.

Banquet tonight.

Council of Administration at 8:30 AM, September 25, 2016

Respectfully Submitted,
Nancy Chester, Department Secretary

VFW Auxiliary, Department of South Dakota
Council of Administration Minutes
September 25, 2016

President Karen Sharp called the meeting to order at 8:43 AM. Guard Wanda Mix reported membership cards were checked at the door. Opening Ceremonies were conducted according to ritual. Secretary Nancy Chester took Roll Call of Officers. All Council members were present except District President #1 Cindy Williamson - protem was District #1 Senior Vice President Sharon Mitchell; District President #2 Lois Ladegaard - protem was Wanda Mix; Past Department Presidents on Council Neta Peterka and Vicki Williams.

Opening Prayer by Chaplain Sandi Moss and Pledge of Allegiance by Pam Vissa.

Reading of minutes of the previous meeting: Chaplain Sandi Moss motioned to dispense with the reading of the previous meeting since they were in General Orders. Past Department President on Council Nancy Worth 2nd. Motion Carried. Communications were read from Jan Owens, National Secretary-Treasurer on National Conductress Sandra Onstwedder rotator cuff surgery and Barry Walter, Big Ten Host Co-Chairman on housing.

President Sharp introduced National Representative, National District Council Member #23 Vicki Rosse. Rosse is our own South Dakota Past Department President. She also introduced National Certified Recruiter Trainer for South Dakota Nancy Worth.

Budget Chairman's Report: Mildred Ratigan with Marilyn Jensen giving the budget report. District President #10 Nancy Worth motioned to approve the budget report. District President #4 Sharon Wellnitz 2nd. Motion Carried.

Audit Report: Junior Vice President Mary Kirkvold gave Audit Report. Junior Vice President Kirkvold motioned to accept the Audit Report. She amended to include the correction on the dollar amount of the Dues Reserve Fund Receipts to be \$5,377.50. Senior Vice District President #2 Sharon Mitchell 2nd. Motion Carried.

Treasurer's Report: Treasurer Carol Gross gave Treasurer's Report. Treasurer's Report was filed for audit.

Unfinished Business: Installation of Wanda Mix as Department Guard was performed by National Representative Rosse. President Sharp recognized National Convention awards for Immediate Past Department President Nancy Worth for receiving Group IV Outstanding President Runner-Up; Nelda Jorgensen for 1st Place Americanism; Tammy Chase for 1st Place Legislative; Sandi Moss for 1st Place Scholarship.

Ways & Means – Marion Grant reports \$62.00 for jewelry and \$317.00 for Ways & means was sold at this time.

New Business: District President #8 Connie Heggstad motioned to have the Financial Reports distributed before the meeting to allow council members time to review and this become part of the Standing Rules. District President #7 Leanne Payne 2nd. Motion Carried. Nelda Jorgensen inquired about the uncashed checks from 2015. Chaplain Moss motioned to remove the two 2015 outstanding checks as outstanding. District President #4 Wellnitz 2nd. Motion Carried.

Senior Vice President Carrie Alm motioned to have the Department pay the registration for the National Representative at the Fall Council and Legislative Council of Administration meetings and this become part of the Standing Rules. District President #10 Heggstad 2nd. Motion Carried.

President Sharp explained a \$264.94 bill she had for a copy machine and toner was due to the Department no longer having a printer. The toner costs runs \$40 to \$50 a month with having the copier or General Orders can be printed for \$300.00 a month. District President #10 Heggstad asked how much per year the Department

was saving by not mailing the General Orders. The estimated savings for not mailing is \$3,000.00 a year. Senior Vice President Alm motioned to pay the bill. Chaplain Moss 2nd. Motion Carried.

President Sharp explained that National has disposed of the used of Badges. District President #6 Sheryl Ruckman motioned to have Department dispense with the distribution of badges and those in possession of them keep them if they chose. District President Wellnitz 2nd. Motion Carried.

Credential Chairman Pat Cerny remarked that National does not require us to have credentials printed and mailed. District Senior Vice President #1 Sharon Mitchell motioned to dispense with the printing and mailing of credentials. Delegates must be submitted on the Delegate and Alternate form to Department Secretary in order for the Auxiliary to have vote at convention. Chaplain Moss 2nd. Motion Carried.

President Sharp delegated a Standing Rules Committee to be Pat Cerny, Sharon Mitchell, Carrie Alm, Wanda Mix and herself. District President #10 Worth motioned to pay for mileage and 1 nights stay for the committee to meet. Motion died for lack of a second. District President #6 Ruckman motioned to pay for mileage for one committee meeting. Conductress Donita Mullinix 2nd. Motion Carried.

Mildred Ratigan remarked that a CD was started as a Hospital CD when we had a larger membership with excess funds to put into a CD. Since then funds for other programs had been added to the CD. She recommended that at renewal we take \$5,000 out of the CD and mark as Hospital. District Senior Vice President #1 Mitchell moved we withdraw \$5,000 of the first renewing CD and place in bank account marked as Hospital to eliminate the shortage in the Hospital Fund. Then with the remaining amount of the first renewing CD and when the remaining two CD's (total of CD's approximately \$18,000) come to term we assign \$50,000 as Hospital; \$50,000 for veteran's assistance programs within SD; and \$18,000 for emergencies. Treasurer Gross in monthly reports will sub-account amount and the amounts used. District President #10 Heggstad 2nd. Motion Carried. Treasurer Gross asked to clarify that \$5,000 will come out when CD renews for Hospital. District Senior Vice President #1 Mitchell replied yes. District President #6 Ruckman asked about the interest. Treasurer Gross replied it goes to general fund since we didn't have previous breakout. Pam Vissa asked if we will purchase 3 new CDs. Treasurer Gross said no since all CDs renew at different times. Senior Vice President Alm reminded Auxiliaries to fund programs is donating additional amounts other than the donations on the initial recommended donation sheet.

President Sharp called for a break at 9:45 AM. Chaplain Moss closed the Bible.

Senior Vice President Alm reopened meeting 10:27 AM. Chaplain Moss opened the Bible.

Reports of Committees, standing and special: Veterans & Family Support – Patti Mitchell reported on 4 National Guard Units deploying within the year from Huron, Parkston, Pierre and Sioux Falls, the proceeds from the Coyote Hunt will be divided between each of these units; get ready to do Buddy Poppy distributions. Americanism – Pam Vissa reported she would send out power point slides to anyone who wants them from the School of Instruction. Members had good discussions yesterday.

President Sharp returned from visiting the VFW and resumed conducting the meeting. Soloist Dorinda Timmons sang to National Representative Vickie Rosse to the tune of "Bicycle Built for Two"

Extension/Chief of Staff – Jan Endes asked all to try to form an Auxiliary in the bachelor Posts. Use the Good Job Certificate and Healthy Auxiliary Certificates and the Checklist – what I need for a meeting.

Hospital – Leanne Payne remarked on good discussions and contact her if any questions.

Legislative – Sandi Moss reminded us it is a very important year for our Nation. Be known as a member of the Veterans of Foreign Wars Auxiliary so they know you support veteran's issues and you Vote!

Membership – Mary Kirkvold reminded us of eligibility and Department 1st quarter goal is at 80.30%.

Scholarships – Donita Mullinix reported on the available scholarships and due dates.

Youth Activities – Nancy Worth for Tammy Chase reported the ground work is started in schools and at youth groups. She gave tips on Saturday and reminds us that youth today are different from when we were youth

and when our children were young. If we don't use the tech world and meet them half way we will have a very difficult time relating to them and teaching them.

Guests: Members of the South Dakota VFW Commander Dennis Sharp, VFW National Representative John Smart, National Council Member DD Couch, SD VFW Chief of Staff Gordon Paul, National Legislative Committee Member Russel Dramstad, and Overseas Veteran Publisher Dick Pickering were escorted into the meeting room. Soloist Timmons sang a song to National Representative Smart and to Commander Sharp. Commander Sharp and National Representative Smart recognized the Auxiliary members of their wonderful work and support for the VFW.

State Fair – Sue Jones and Patti Mitchell reported the many changes there were for this year. They remarked that next year it would be nice to have some items displayed on the wall behind them for color and diversity and maybe a DVD playing with pictures of Post and Auxiliary projects. The VFW and Auxiliary worked a total of 700.5 hours with 74 volunteers. Patti and Sue's travel and hours worked were additional 154 hours. To help fund we need donations sent to Treasurer Gross earmarked State Fair. Chaplain Moss motioned to take \$50 from State Fair fund to help fund DVD picture project. Conductress Mullinix 2nd. After discussion Chaplain Moss amended amount to be \$100 and Conductress Mullinix 2nd. Motion Carried. Senior Vice President Alm motioned to pay mileage and gate pass for co-chairman Mitchell. Chaplain Moss 2nd. Gloria Fortin discussed that when her husband Jim and her were chairman they didn't get these paid. Lois Knudson remarked that her husband Gary and her as chairman did get these reimbursed by the VFW Department. Motion Carried.

Facebook – Sue Jones and Pam Vissa have the SD VFW Auxiliary facebook page up and running.

Auxiliary Presidents Judging – Pat Cerny reminded presidents to review the requirements during the year.

Ways & Means – Marion Grant reported selling \$76.00 for jewelry and \$335.00 for Ways & means.

National Representative Rosse spoke to the Auxiliary on membership, leadership and programs. The 2017 Bylaws & Ritual are available. National has a lot of information on their website plus you can sign up to receive blogs from National Ambassadors. It is important to keep up to date on the programs.

President Sharp announced the District meeting dates; next GO Bulletin due date 10/10/16; Big Ten Conference on Oct 21 – 23; Oct 31st Audits are due; Nov 1st VOD, Patriots Pen and Teacher of the Year entries are due to local Posts; Nov 8th is Election Day; Dec 1st Overseas Veterans articles are due and Jan 30 – 31, 2017 is Legislative Conference at AmericInn in Fort Pierre.

Closing Ceremonies: Were conducted according to ritual and closed at 12:38 PM. The next meeting will be the Legislative Conference in Pierre on January 30, 2017.

Loyally Submitted,
Nancy Chester, Department Secretary

VETERANS OF FOREIGN WARS OF THE UNITED STATES AUXILIARY
DEPARTMENT OF SOUTH DAKOTA
STANDING RULES
Updated September 25, 2016 COA

I. DEPARTMENT

- A. Budget Committee shall consist of five members: Senior Vice President, Junior Vice President, Chaplain, and one (1) Past Department President as Chairman, and one other appointed by the incoming Department President. The Department Treasurer shall prepare the budget for the next year. The committee shall meet prior to the Department Convention to establish the budget for the next year. Notification of time and place of meeting to be sent out by the Budget Chairman. Such budget shall be approved at the first Council Meeting immediately following Department Convention.
- B. Auxiliary Presidents' Judging Committee: The Chairman and Committee (not to consist of more than three [3] members) shall be appointed by the incoming Department President. The committee will prepare the judging criteria and publish in the first General Orders mailing. The Committee shall examine the reports of Auxiliary Presidents submitted at the end of the year. The committee shall serve as the "Judging Committee" to select the winners in the "All-State President" competition.
- C. Mileage shall be allowed for the purpose of exchange of paraphernalia from the retiring President, Secretary, and Treasurer to the incoming President, Secretary and Treasurer.
- D. Each year the incoming President may chose a fundraising project as her/his Special Project. The project should state what the funds raised will be used for.
- E. Mileage of thirty (30) cents per mile shall be allowed for all travel as set out in these Standing Rules from home station to destination and return. (6/6/2012)
- F. Hotel expense: Any Department Officer at the direction of the Department President, who travels more than 200 miles one way to an official function shall be reimbursed not to exceed \$70 for one night, should she/he choose to stay overnight. If adverse weather conditions occur and safety becomes a factor, it is at the discretion of the officer to make the decision to spend the night.
- G. Receipts for all vouchers expenses are required (including hotel) by everyone.

II. MILEAGE AND EXPENSES OF DEPARTMENT OFFICER

A. DEPARTMENT PRESIDENT

- 1. Mileage to attend:
 - a. One (1) day at the Fair
 - b. State Veterans Service Officers meeting (whenever there is a meeting)
 - c. National President's visit
 - d. Fall and one other Council of Administration (C of A) Meeting
 - e. Department Convention
 - f. Memorial Day Ceremony at National Cemetery

2. District Meetings: Mileage for President or her/his representative to make two (2) official visits per year to each District and the District Mid-winter meetings.
3. Budget Committee: Mileage and motel shall be allowed for the Budget Committee and Treasurer to set up the proposed budget in spring before Department Convention. (General Fund)

B. MILEAGE ALL OTHERS (GENERAL FUND)

1. Council of Administration Members, All Program Chairman, Patriotic Instructor and Budget Chairman.
 - a. To Fall and Legislative/Midwinter Council of Administration Meetings
 - b. To Department Convention (outgoing and incoming)
 - c. Exceptions:
 - 1.1 Ways and Means Chairman to Fall Council of Administration and Department Convention.
 - 1.2 Hospital Chairman funds taken from the Hospital Fund.
 - 1.3 District President Judging Chairman and Auxiliary Presidents Judging Chairman to Fall Council of Administration and Department Convention.
2. Department Convention Chairman
 - a. Three (3) planning trips to Convention City
 - b. Legislative/Midwinter Council of Administration Meeting
 - c. Department Convention
3. Department Historian
 - a. Fall and Legislative/Midwinter Council of Administration Meetings
 - b. Department Convention
 - c. National President's visit to South Dakota (if requested by Department President)
4. Color Bearers, Flag Bearer, Banner Bearer, Musician, Asst. Musician, Soloist, Asst. Soloist, Asst. Secretary, Asst. Treasurer, Asst. Conductress, and Asst. Guard.
 - a. Department Convention.
5. District Presidents
 - a. When traveling on orders from the Department President
 - b. The outgoing District President will be paid round trip mileage if she/he attends the C of A meeting just before the Department Convention. The incoming District President will be paid round trip mileage if she/he attends the C of A meeting immediately following Department Convention. If a continuous District President, she/he must attend both C of A meetings at Department Convention to receive round trip mileage; otherwise, she/he will only receive one-way mileage.
6. Miscellaneous Mileage (General Fund)
 - a. To designated member of organization, appointed by the President, for on (1) trip to Institute an auxiliary and one (1) trip for a return visit within three (3) months after Institution for the purpose of instruction.
 - b. To Chief of Staff or a representative appointed by the President to visit a Post, if they are interested in forming an Auxiliary.
 - c. To Chief of Staff or a representative appointed by the President for trips to assist Auxiliaries who are having difficulties.

- d. To Audit Committee members and Department Treasurer to and from point of audit (Includes: Dept. Jr. Vice President, Dept. Chaplain, one (1) Council Member) each year for periods ending June 30 and December 31.
- e. To Convention Credentials Committee Chairman-to and from Department Convention.

C. HOTEL ALLOWANCES (General Fund)

- 1. Fall and Legislative/Midwinter Council of Administration Meetings
 - a. Department President – her/his share, not to exceed one (1) night for Fall and two (2) nights for Legislative/Midwinter C of A meetings.
 - b. Department Secretary – her/his share, not to exceed one (1) night for Fall and two nights for Legislative/Midwinter C of A meetings.
 - c. Department Treasurer – her/his share, not to exceed two (2) nights for Fall and two (2) nights for Legislative/Midwinter C of A meetings
- 2. Department Convention
 - a. Department President – her/his share, not to exceed four (4) nights
 - b. Department Secretary – her/his share, not to exceed four (4) nights
 - c.. Department Treasurer – her/his share, not to exceed four (4) nights
- 3. State Veterans Service Officers Conference: (If there is one)
 - a. Department President – hotel shall be allowed.

III. TRAVEL (General Fund) When mileage or airfare is utilized, the least amount will be paid. Airfare shall include baggage fee for one (1) bag. Round-trip mileage from home to airport to home will be paid.

A. National Convention

- 1. Department President – Airfare and ground travel. Hotel – her/his share not to exceed five (5) nights, and Two Hundred Dollars (\$200) expenses;
- 2. Senior Vice President – Airfare and ground travel, and Two Hundred Dollars (\$200) expenses;
- 3. Immediate Past Department President – Airfare and ground travel, and Two Hundred Dollars (\$200) expenses.

B. Big Ten Conference

- 1. President – Airfare and ground travel. Hotel – her/his share not to exceed two (2) nights, and Two Hundred Dollars (\$200) expenses;
- 2. Senior Vice President – Airfare and ground travel, and Two Hundred Dollars (\$200) expenses;
- 3. Junior Vice President – Airfare and ground travel, and Two Hundred Dollars (\$200) expenses.

- C. Midwinter Conference
 - 1. President – Airfare and ground travel. Hotel – her/his share not to exceed four (4) nights, and Two Hundred Dollars (\$200) expenses;
 - 2. Senior Vice President – Airfare and ground travel, and Two Hundred Dollars (\$200) expenses.

- D. Community Service/VOD Convention, Washington, DC
 - 1. President will be allowed up to Seven Hundred Dollars (\$700.00) expenses to attend the Conference.

IV. ALLOTMENT

- A. President – Fifty Dollars (\$50) each month while in office.
- B. Secretary – Fifty Dollars (\$50) each month while in office.
- C. Treasurer – One Hundred Dollars (\$100) each month while in office.

Monthly vouchers to be submitted to Treasurer by end of each month to receive payment.

V. FUNDS AND RECEIPTS

- A. Special Funds: The Department Council of Administration or Department Convention may, from time-to-time, establish special funds for specified purposes. A special fund may be either permanent or temporary and shall consist of all monies received with the understanding that said fund is dedicated to the purpose indicated.
- B. All Department awards (not personal) received from the National VFW Auxiliary shall go into the General Fund.

VI. FUNDS AND EXPENDITURES (General Fund)

- A. All expenditures, either authorized or payments made shall, at all times, be made within and governed by the provision of the Department Budget.
- B. Vouchers and an itemized bill of purchases shall be submitted to the Department President for approval before the Department Treasurer will make payment. All bills shall be submitted for payment before or during the Department Convention for current year expenditures. All vouchers must be submitted to Department Treasurer no less than one (1) month after the event covered by the vouchers.
- C. All parties receiving funds for hotel, airfare, ground travel, etc., shall send receipts of same to the Department Treasurer to be attached to vouchers supporting claim for payment or reimbursement.
- D. All expenses incurred, not covered by the budget, shall be submitted to the Budget Committee for approval and voted on by the Council of Administration.

- E. Authorized Awards
1. Three Hundred Dollars (\$300) – Membership Award – determined by Department Membership Chairman;
 2. Two Hundred Fifty Dollars (\$250) – Voice of Democracy – Third Place Department Winner;
 3. Twenty-five Dollars (\$25) each – Voice of Democracy – remaining four (4) District winners;
 4. Forty Dollars (\$40) – Each program chairman to be used at her/his discretion
 - a. Americanism, taken from the Americanism Fund.
 - b. Legislative
 - c. Youth Activities
 - d. Hospital
 5. Fifty Dollars (\$50) each program chairman to be used at her/his discretion.
 - a. Scholarship Program
 - b. Veterans and Family Support/National Veterans Service
- F. State Fair – Dept. will pay one (1) round-trip mileage for Auxiliary Chairman, and week gate pass, camping fee and parking fee for both VFW and Auxiliary Chairman be allowed (taken from State Fair Fund). Department will pay for one (1) golf cart not to exceed Three Hundred Fifty (\$350.00) yearly if VFW does not pay.
- G. Contingencies
1. President – One Thousand Dollars (\$1,000) payable upon receipt of vouchers by Department Treasurer;
 2. Senior Vice President – Two Hundred Dollars (\$200) payable upon receipt of vouchers by Dept. Treasurer;
 3. Secretary – Six Hundred Dollars (\$600) payable upon receipt of vouchers by Dept. Treasurer;
 4. Treasurer – One Thousand, Eight Hundred Dollars (\$1,800) payable upon receipt of vouchers by Dept. Treasurer;
- H. Veterans and Family Support Scholarship Program
1. Annual Scholarship – Three Hundred Dollars (\$300);
 2. Criteria – Same as existing Continuing Education Scholarship from National, including time frame for entries.
- I. Americanism Fund
1. One Hundred Seventy-five Dollars (\$175) – Patriotic Art Contest (1st - \$100, 2nd - \$50, 3rd - \$25);
 2. Patriots Pen Contest – cash awards
 - a. Two Hundred Fifty Dollars (\$250) - 1st Place;
 - b. (*NOTE: 2nd place is awarded by PDC Daryl and Loretta Hailing, as a personal award*);
 - c. Fifty Dollars (\$50) – Third (3rd) place;
 - d. Twenty-five Dollars (\$25) – Fourth (4th) through Seventh (7th)

J. Miscellaneous (General Fund)

1. Delegates to Big Ten Conference – Five (5) are allowed from each Department. Each delegate to receive Two Hundred Dollars (\$200) expenses. Designated delegates are: Department President, Department Sr. Vice, Department Jr. Vice, Membership Chairman (if not one of top three officers) and one (1) to be selected by the Council of Administration with consideration given to any member who may hold an office in the Big Ten Conference.
2. Department Chaplain is responsible to send a memorial in deceased person's name to benefit a VFW or Auxiliary Program not to exceed Twenty-five Dollars (\$25) in case of the death of: Department Officer elected or appointed, Program Chairman, including VAVS and deputy representatives, Past Dept. President of the VFW Auxiliary (includes husband, wife, child, mother, and father), VFW Dept. Commander, VFW line officers. NOTE: In case of the death of a Past Dept. President, her/his spouse, the Department President shall notify the President of the Past Presidents' Club.
The President is noted by two asterisks (**) on the roster.
3. The Department Chaplain is responsible to send remembrance, not to exceed (NTE) Fifteen Dollars (\$15). In case of hospitalization of the VFW Department Commander, Auxiliary Department Officer, Program Chairman, VAVS representatives and deputy representatives, or Past Dept. Presidents.
4. Greetings to other Patriotic Organizations shall not exceed Ten Dollars (\$10) per organization.
5. A love token not to exceed Twenty Dollars (\$20) shall be given each year from the Department for the National President's gift at the National Convention.
6. The Department shall purchase a combined Podium Edition of the Bylaws and Ritual each year National Headquarters publishes revisions to be presented to the incoming Department President, Sr. Vice President, Jr. Vice President, Treasurer, Secretary, Chaplain, Conductress, Guard, Chief-of-Staff, Musician and all seven (7) District Presidents.
7. Corsages/boutonnieres shall be provided (as deemed appropriate) by the Department to the Department President at the Big Ten Conference and Mid-Winter Conference banquets. The Dept. Sr. Vice President is responsible for the ordering corsages (working with Dept. Treasurer) for the Big Ten and Mid-Winter Conference banquets if: the Department has a National Council Member, National Director/Ambassador or Big Ten Officer/Chairman.
8. Thirty Dollars (\$30) shall be allowed from Department Funds to purchase a gift and/or flowers to be presented to the outgoing Department President immediately following the National President's luncheon/dinner at National Convention. Incoming Dept. Sr. Vice President shall be responsible for purchase of gift and ensure all at Convention know location and time of luncheon/dinner, so they can be present for the presentation.
9. Funds shall be allowed for four (4) first place All-State Presidents and four (4) runner-up awards. President to select awards to be presented. The four (4) membership categories are: 10-50; 51-110; 111-225; and 226 and over.

K. MISCELLANEOUS ALLOWANCES (Department Convention Fund)

1. The Department Convention Registration – The Department shall pay for the Department President and National Representative.
2. The Gold Star Family/Recognition Luncheon fee – The Department shall pay for two (2) lunches per Gold Star Family in attendance, the Department President and the National Representative.
3. Stipend – Assistant Secretary – Ten Dollars (\$10 for services rendered at the Department Convention.
4. Stipend – Secretary – Thirty Dollars (\$30) for services rendered at the Department Convention and to prepare Department Convention minutes within two (2) weeks following the convention.
5. Stipend – Soloist/Assistant Soloist – Fifty Dollars (\$50) shall be allowed for soloist at Dept. Convention. If soloist and assistant soloist both provide services, the Fifty Dollars (\$50) shall be divided between them - Twenty-five Dollars (\$25) each.
6. Stipend – Musician/Assistant Musician – Fifty Dollars (\$50) for services rendered at Dept. Convention. If Musician and Assistant Musician each provide services, the Fifty Dollars (\$50) shall be divided between them – Twenty-five Dollars (\$25) each.
7. Memorial Book prepared by Department Chaplain not to exceed Seventy-five Dollars (\$75).
8. Department Convention Committee to purchase corsages and boutonnieres for the Auxiliary President, Commander, and National Representatives to identify them throughout the convention.

VII. MAILING

- A. The Department Secretary in office shall prepare the Auxiliary roster as soon as possible after election of Auxiliary Officers in April of each year. The completed roster shall be provided to the incoming Dept. President for inclusion in her/his first General Orders. On the Past Dept. Presidents Roster, identify President of Past Presidents' Club with two (2) asterisks (**).
- B. Beginning with the 2015-16 year, the Department Roster and Auxiliary Roster, all General Orders, Standing Rules, Special Orders, memorandum or bulletins, shall be emailed and posted on the Department SD VFW website (www.sdvfw.org) to all Auxiliary Department Officers, District Presidents, Dept. Chairman, all Auxiliary Presidents, Treasurers, and Secretaries, Past Dept. Presidents, National Auxiliary Council Member #23, VFW Dept. Commander, Sr. and Jr. Vice Commanders, Adjutant, VFW Dept. Headquarters, and VFW National Council Member. One (1) printed copy will be mailed to each Auxiliary President for distribution within the Auxiliary only by request or request by email only.
- C. It shall be the responsibility of the Dept. Secretary to update, make any corrections or additions of the Standing Rules each year.
- D. An updated electronic version (of the Standing Rules) shall stay in the possession of the Dept. Secretary and emailed to Assistant Secretary, the Treasurer, and the President.

VIII. MISCELLANEOUS

- A. The Department President may appoint an Assistant Treasurer, who may sign checks in the event the Department Treasurer is disabled. Before implementing, National Headquarters must approve the process.
- B. The outgoing Department President, Secretary, and Treasurer, shall prepare an inventory of the property in her/his possession that belongs to the Department. The inventory will be included in the convention Officers and Chairman Report Booklet. This inventory shall be turned over to the incoming Department President, Secretary, and Treasurer.
- C. Department will pay dues for the National SD Veterans Cemetary Support Council Chariman and Alternate, appointed by the Department President. Dues are \$25.00 for the primary and \$25.00 for the alternate.
- D. Member-at-Large dues will be Forty Dollars (\$40). (Resolution passed 6/16/2007)
- E. Financial Reports to the Council Members will be distributed before the Council of Administration meeting starts. (passed 9/25/16)
- F. Fall Council and Legislative Conference Registration for the National Representative will be paid for from the Department funds. (passed 9/25/16)

IX. DISTRICT FUNDS

- A. Mileage to and from District meetings and one inspection to each auxiliary in the District to be paid to the District President upon submitting a voucher at rate approved by District.
- B. Each District shall purchase from District Funds, Bylaws and Rituals for all officers it deems necessary to carry out efficiently the work of the District (Department will provide to Bylaws and Ritual to District President).

X. HOSPITAL FUND EXPENDITURES (\$1.25 per member obligation)

- A. Department President
 - 1. One (1) official visit (mileage) each year to each VA and State Hospital where there is a VAVS representative or Department Hospital representative: Ft. Meade, Royal C. Johnson; Hot Springs VA and South Dakota Veterans Home.
 - 2. Motel for two (2) nights when visits are more than one day. ** Redfield deleted as of 6/9/16.
- B. Department Hospital Chairman
 - 1. One (1) official visit (mileage) each year to each VA and State Hospital where there is a VAVS representative or Department Hospital representative: Ft. Meade, Royal C. Johnson, Hot Springs VA and SD Veterans home. ** Redfield deleted as of 6/9/16.

2. Fall and Legislative/Midwinter Council of Administration meetings (mileage). Conduct Training Workshop for VAVS, Department Hospital representatives and/or Deputies at the Fall Council of Administration Meeting.
 3. Department Convention (mileage) to and from.
 4. Motel for two (2) nights to make hospital visits when more than one day.
- C. All VAVS, Department Hospital Representatives and/or Deputies
1. Fall Council of Administration meeting to participate in Hospital Chairman's Workshop and meeting (mileage) Note: Either/rep or deputy paid to come. Only one paid for each facility.
 2. Department Convention – to and from – must attend the convention meeting the day that the Hospital Program awards are given in order to receive mileage to convention.
- D. Allotment – VAVS and Department Hospital Representative Criteria established to qualify for stipend.
1. Must plan and carry out an activity each month at facility;
 2. Must submit monthly report of completed activity;
 3. Must attend the Fall Council of Administration Hospital Workshop
 4. Established Stipend per year:
 - a. Ft. Meade – One Hundred Eighty Dollars (\$180.000);
 - b. Royal C. Johnson – One Hundred Eighty Dollars (\$180.00);
 - c. Hot Springs VA – One Hundred Eighty Dollars (\$180.00);
 - d. SD Veterans Home – One Hundred Eighty Dollars (\$180.00);
 - e. Yankton Human Services – One Hundred Eight Dollars (\$180.00) (Shared);
 ** Redfield deleted as of 6/9/16.
- E. Monthly allowance for activities at facilities:
1. Ft. Meade – One Hundred Fifty Dollars (\$150);
 2. Royal C. Johnson – One Hundred Fifty Dollars (\$150);
 3. Hot Springs VA – One Hundred Fifty Dollars (\$150);
 4. SD Veterans Home – One Hundred Fifty Dollars (\$150);
 5. Yankton Human Services Center – Ninety-three and 75/100 Dollars (\$93.75)
- ** Redfield deleted as of 6/9/16.

If any of the sponsored veterans' facilities (Fort Meade VA, Royal C. Johnson VA, and Hot Springs VA, SD Veterans Home find they are in need of a special purchase to benefit veteran residents, the VAVS or hospital representative will request a letter of need be sent to the Department President and Treasurer with details of the need and the cost involved. As Canteen Books are needed by the above mentioned facilities, VAVS or hospital representatives will purchase the books and make them available to VA or hospital staff.

G. SPECIAL DONATIONS

1. Auxiliaries are encouraged to send more Hospital donations to the Department Treasurer, clearly marked to which facility funds are designated and if for a special purpose;

2. The Treasurer will include on the monthly report to VAVS or Dept. Hospital Rep. the amount of special donations and which auxiliary made the donation;
3. The Representative will then request the funds from the Department Treasurer using a vouchers and advising how the money will be spent.
4. The Representative is required to send a thank you to the auxiliary making the special donation(s).

XI. – MISCELLANEOUS – Convention Memorial Service (Convention Fund)

- A. VFW Memorial Service – A yellow rose shall be placed representing all deceased Auxiliary Members;
- B. VFW Memorial Service – Green Wreath;
- C. Auxiliary Memorial Service – One white carnation shall be placed for deceased members in each District – Seven (7) Districts;
- D. Auxiliary Memorial Service – One (1) red rose for each deceased Past Department President and Past National President of current year.

Auxiliary VFW, Department of South Dakota
Department President's Theme: Unwavering Support for Uncommon Heroes
National President's Theme: Unwavering Support for Uncommon Heroes

VETERANS AND FAMILY SUPPORT PROGRAM 2016- 2017 by Patti Mitchell

General Orders Bulletin # 5

November 2016

Veterans & Family Support

Do not forget our Veterans on November 11. Please tell them THANK – YOU for serving our country.

A chain is only as strong as its' weakest link. That is why it takes each one of us to make our VETERANS AND FAMILY SUPPORT Program OUTSTANDING!

Our troops and their families need support now more than ever. It's never been easier for VFW Posts and Auxiliaries to adopt a unit. **Remember**, to keep your Adopt-A-Unit active, must receive an annual Adopt-A-Unit activity report. 153rd Huron & Parkston – 196th Sioux Falls – 200th Pierre – Plus there's another unit going it's not out yet. Unit is need of help if you need a unit to help.

Every day the VFW and VFW Auxiliary are supporting our troops around the world. Our members offer support in so many ways: Sending care packages to deployed troops - Hosting send-off and welcome-home events - Assisting military families get through long deployments -And the list goes on and on.

Why should you Adopt-a-Unit? To support your local military members & families - To help connect military members with the network of resources the VFW has available - To help you recruit new members

How can you apply to Adopt-a-Unit? Submit an Adopt-a-Unit Application to the MAP Office. Find the form online at www.vfw.org/troopsupport.

What's a MAP grant? It's financial assistance given to a VFW Post or Auxiliary for troop support activities to build relationships and provide information to their local military about VFW programs and services.

Who can apply for a MAP grant? VFW Departments, Post and Auxiliaries that desire to support their local military.

What kind of events can MAP Grant funds be used for? Common events include, but are not limited to: Family Days – Picnics – Festivals - Welcome Home and Deployment Ceremonies - Holidays Events

Buddy Poppy As VFW's official memorial flower, Poppy represents the bloodshed by American Service members. It reiterates that the VFW will not forget their sacrifices. Any day can be a

Buddy Poppy Day. This memorial flower has raised millions for the welfare of veterans and their dependents.

Buddy Poppy: Here are some important things to consider when preparing for your Buddy Poppy distribution: Identify potential volunteers within your Post and Auxiliary and gather them together for an informational meeting explaining the purpose of the Buddy Poppy campaign. Choose high traffic areas and determine the number of workers you need to cover the locations. Ideal locations include storefronts, office or factory entrances and recreational areas. Make sure you get permission from the business owners before setting up shop. Post flyers around town in key areas such as the Post Office, coffee shops, gas stations, etc. It will let people know when and where they can get a Buddy Poppy. Remind your volunteers that they are not “selling” Buddy Poppies, but distributing them with the hope of getting donations. Sell coat hanger wreaths made out of Poppies. Use a child-sized wire coat hanger and bend it into a circle. Straighten the hook to make a ground stake. Wind the stems of about 50 Poppies around the wire to complete your wreath. Popular around Memorial Day. Make a “Wall of Remembrance” at your Post. Patrons can request a Poppy in honor of a loved one who has died. Their name gets placed on the wall with a Poppy hanging next to it. Honorees’ names can be typed on note cards with the Poppies stapled to them. The red memorial flower that represents the Buddy Poppy is made by disabled or hospitalized Veterans. The money collected from the Buddy Poppy drives must be placed in your relief fund and only used to help our Veterans and their families. You can have a Buddy Poppy drive any time, but most are held around Veterans Day or in May. Talk to local youth groups and ask them to help with your Poppy Drive. Explain to the youths where our Buddy Poppy comes from and how they benefit our Veterans.

Operation Uplink :As the largest organization of combat veterans, we understand the importance of keeping military families in touch. That's why in 1996 we launched the VFW Operation Uplink™ program - a calling program for deployed service members that provides free phone time to active-duty military personnel and hospitalized veterans. Operation Uplink initially provided calling cards to deployed and hospitalized troops, but on Mother's Day in 2006, due to the growing popularity of the program, and thanks to the generosity of corporate donors like Sport Clips Haircuts and Harleysville Insurance, the program began hosting "Free Call Days. “The program is the only one of its kind, providing at least three designated days each month when deployed service members can make FREE phone calls home to the U.S. from their Morale, Welfare & Recreation (MWR) center or military DSN line. Free Call Days have provided more than 7.6 million free connections for service members and their families. If you have questions or would like to request phone time for your loved one, contact Operation Uplink today.

VETERANS AND FAMILY SUPPORT PROGRAM 2016-2017

Patti Mitchell

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*VFW Auxiliary Department of South Dakota
Americanism General Orders
November-December 2016
Unwavering Support for Uncommon Heroes
Now is the time: Family-Support-Serve-Honor and Respect*



Thank you to all the Auxiliary Members that attended Fall Conference! What a great experience to get together with our fellow Auxiliary members and exchange ideas. The School of instruction was awesome! The overwhelming positive response from everyone makes me realize what a great organization the VFW Auxiliary is. If you had requested copies of the Bulletin Boards and not received them yet please contact me and I will get them sent to you.

Please keep track of all the things you do for the year-end report. If you are not sure if something qualifies on the report jot it down and put in your report. I have found out that some of the little things add up and qualify for points. You can never over document!

The VFW store and internet has a wealth of information to use for handouts for our youth. Take a moment to surf the internet and you will be amazed what you can find. You as an auxiliary member can take to the school for distribution to the students or even make a bulletin board in the hallway of the school. The sky is the limit for the ways to educate our students and even adults.

This is our last General Orders for this year and it is so hard to believe. We have so many things going on the last few months of the year. Veteran's Day is just around the corner, I hope everyone is working hard on ideas to promote Americanism and Patriotism in the school on that day. This is a great way to educate the students—The White Table presentation, proper way to fold the flag and proper disposal of the American Flag. We have so much to be Thankful for and make sure you "Thank" a Veteran for all they have done for our great nation. On December 7th we will observe the 75th anniversary of the bombing of Pearl Harbor. Why not take this day to do a presentation in your local school systems to educate the students on Pearl Harbor Day. Speak to a class or ask the Government or History teacher to make lesson plans around Pearl Harbor. We can never forget those who gave the ultimate sacrifice on December 7th, 1941.

I hope that everyone is busy getting your ornaments ready for the Christmas tree at the State Capital. I know Deb and her crew put in a lot of hours and time on this great project. I am looking forward to attending the tree lighting on the evening of Tuesday November 23rd and staying over and helping

decorate the tree on Wednesday morning. The Plankinton Auxiliary is busy working on our ornaments. We are engaging the help of our Girl Scouts and 4-H clubs to help laminate, cut out and put the chains on our ornaments. If your county or community has a parade of trees this is a great way to work with your youth in helping you decorate the trees. We are so grateful for the help and look forward to this tradition with our youth each year.

The youth of our communities are our future and I cannot stress enough that we need to educate and work with our youth. It could be something so simple as passing out flags, pencils or just showing a young one the proper respect for the flag or asking them to go out and search for a Veteran and Thank them. The little things in life can make a huge impact on our youth!

With the Holidays just around the corner please remember our Veteran's. A token of appreciation with a handshake, Thank You, Christmas card or even some home baked items puts a smile on their face.

In closing I would like to wish everyone a Happy Thanksgiving and a very Merry Christmas! I am looking forward to what the year 2017 has in store for the Auxiliary and look forward to working and meeting everyone. I must say that the VFW Auxiliary is a great organization and I have met some wonderful people the past six months and am honored to call them my friends.

Have a great Holiday season everyone and looking forward to 2017.



Happy Holiday to Everyone! May your Holiday be filled with joy and happiness. Enjoy the time you have to spend with your family and friends.

VFW AUXILIARY
DEPARTMENT OF SOUTH DAKOTA HOSPITAL
Unwavering Support for Uncommon Heroes
Now is the Time: Family-Support-Serve-Honor and Respect
Bulletin #5, November 2016

VFW Auxiliary members have been working to meet the needs of hospitalized veterans in VA Medical Centers and other medical facilities since the organization's inception in 1914. Hospitals promote volunteerism of members, non-members, youth and families in local hospitals, veterans' homes, nursing homes, domiciliaries and both VA and non-VA medical centers and clinics. There are various opportunities for anyone to participate, all depending on the facility, age and abilities of the volunteer. Auxiliary members provide volunteer service to more than 875,000 hours annually and one in eight members volunteer through the Hospital Program.

This is a great time of the year to volunteer with the upcoming holidays. Network with your church, community, youth group, 4-H, Scouts, etc. to provide a needed service. This allows you the manpower to do great things for our Veterans, whether they are in nursing home, hospital, shut in at home, or just need a companion for a few minutes. Both the volunteer and the recipient will benefit from each other. You always feel much better when you walk out the door when you've made someone's day better – just try it!!!

Upcoming Holidays:

- Halloween: Have your axillary provide goodies to the residents of a VA Facility, nursing home, hospital, or assisted living. We have to remember that they cannot have anything sharp. Consider disbursing sugar-free candy or fresh fruits and vegetables. You can also provide tray favors or place mats with colorful napkins.
- Veteran's Day is in November and I hope by now you have your Veteran's Day program well in the plans. It is a great day to go to the school and help educate our young people. It is also a good day to visit a VA Facility, nursing home, hospital, or assisted living and truly visit with a Veteran or Veterans! You could also offer assistance for Veterans to attend your local program. A bulletin board is also a good option for educating the people of your community.
- Christmas is just around the corner and can be a very lonely time for a Hospitalized Veterans, as many have no family close by. Considering providing similar items as you do for Halloween. Anything helps! Our local Axillary is decorating a Christmas tree with Veteran's pictures and placing it at our Courthouse. You could considering doing something similar with a tree or wreath. A small gift of tissues, socks, or lotions are an option of items you could present to your local Veterans.
- New Year's Day will be here before we know it! Sparkling juice or water with noise makers are always a welcome treat.

Remember that a simple card for a birthday or seasonal event is always appreciated. Everyone loves to receive mail!

Don't forget that volunteering is number one!!

Leanne Payne - Dept. of South Dakota Hospital
Phone: 605-942-7568 E-mail: oldcripp@siouxvalley.net
PO Box 126, Plankinton, South Dakota 57368

Berakhah House
400 N Western Ave, Sioux Falls, SD 57104
(605) 332-4017

Berakhah Household items needs: (They help the homeless Veterans get re-established in their new home/apartment.)

At the present time, they do not need clothing!

- ❌ But they do need - -
- ❌ alaarm clocks
- ❌ coffee makers
- ❌ laundry soap
- ❌ pot, pans, etc.
- ❌ Kitchen knives
- ❌ cutting boards
- ❌ toasters
- ❌ crock pots
- ❌ micro-wave
- ❌ Dishes:
- ❌ plates
- ❌ bowls
- ❌ cups
- ❌ tumblers
- ❌ food storage containers
- ❌ dish drainers
- ❌ colander
- ❌ hot mitts/pads
- ❌ water cans:
- ❌ kitchen
- ❌ bath
- ❌ queen size sheet sets
- ❌ paper towels
- ❌ paper napkins
- ❌ kitchen untensils;
- ❌ mixing spoons,
- ❌ serving spoons,
- ❌ spatulas
- ❌ peelers
- ❌ graters
- ❌ mixing bowls
- ❌ measuring cups
- ❌ baking sheet pans
- ❌ etc.

Veterans of Foreign Wars Auxiliary

Department of South Dakota

General Orders #5

UNWAVERING SUPPORT FOR UNCOMMON HEROES

Tomorrow is Today – Now is the time – Family Support, Serve, Honor, Respect

We Are the Party of the Veterans. The VFW and Auxiliary members are always fighting for our Veterans, votes were cast on 8 November but the fight is in NO WAY over. We have to continue to keep a tight vigil on those who were voted into office. We must constantly be aware of what is going on, in our city, county, state and in our nation. It was a tough election with a lot of talk on all sides, now our work really begins, we have to stay abreast of all the bills that will soon be up for votes at all levels. Keep aware of what will affect you as a family member of a veteran. It is our duty.

Now we need to attend meetings – in our state they are called Cracker Barrels where members of our Congress present bills to the public and listen to their comments. Be sure and read your newspapers and listen to the radio and TV to get an idea of what is being proposed. Contact your State Senator and Congressman or woman and become informed!! Congress goes into session in Pierre in January but there will be many opportunities to find out what they will be discussing and voting on during the 2017 Session.

If, as voters in the State of South Dakota, we researched the men and women we voted for and, our job as citizens should be easier. We will have elected men and women who are also members of the Party of the Veterans. We have seen our Veterans pushed to the back burners in the past few years. They have fought for our freedom and are fighting for our freedom as you read this. We MUST make sure that we turn the corner this year and put the Veterans issues to the front, make them number one. These men and women put our nation and her people first, now it is our turn to make them number one!!

Loyally,

Sandi Moss

Legislative Chairman 10577 Dogwood Lane, Rapid City, SD 57702-8625

Sandimoss46@gmail.com Home: 605-341-0442 Cell: 605-431-6897

Unwavering Support for Uncommon Heroes
Now is the Time Family: Support-Serve-Honor and Respect
General Orders Bulletin # 5 - November

MEMBERSHIP – LEADERSHIP
How to Treat People With Respect

The key to treating people with respect is to treat them as you would like to be treated - commonly known as the

Golden Rule. When dealing with difficult members in your local Auxiliary, seek to understand the root of their problems towards you. Then, you will be able to rise above the situation, and treat them well.

Here are several tips for treating members with respect within your Auxiliary:

1. Practice self-respect. Because you want to respect others as you would hope to be respected, it is incredibly important that you extend to yourself the same respect and courtesy that you would extend to another person. If someone says something cruel or demeaning, speak up. Tell them what you found to be disrespectful and why.

2. Really listen. A lot of people don't listen very well, because they're distracted, checking their phone, or thinking about the next thing that they are going to say. Learn to really listen when other people speak.

3. Treat other people's ideas with due consideration. This means listening to another person's ideas, opinions, and advice with an open mind. Even if you don't necessarily agree with them, give them the benefit of thinking about what they have said.

4. Be mindful of your words. Words are very powerful and they can be incredibly disrespectful if used improperly. Think carefully about what you're going to say, and to whom, otherwise you might hurt someone.

5. Cultivate good manners. This is as simple as saying "thank you" and "please" when you're requesting something from another person. It shows that you respect the time and effort that it will take for them to help you, and it will allow them to feel respected.

RECRUITING IDEAS

Let a potential member know: "It is an honor to have a veteran in your family who makes you eligible for the VFW Auxiliary.

Not everyone can join, and your veteran's service and sacrifice can be honored through your membership."

Find out who your Auxiliary National Recruiter Trainer is and get the training you need to grow our organization.

Department Membership Chairman 2016-2017

Mary Kirkvold 605-351-0839

2500 W Bethel Pl. #203

Sioux Falls, S.D. 57105

marykirkvold@yahoo.com

SCHOLARSHIPS

GENERAL ORDERS # 5

NOVEMBER 2016

“UNWAVERING SUPPORT for UNCOMMON HEROES”

“NOW IS THE TIME” Family: Support, Serve Honor & Respect

Fall is here with all the pretty colors of the leaves. By now all VOD, PP and Teacher of the Year should be in the hands of the local Post & Auxiliaries. The deadline was Nov. 1. Look over your entries to see that they have been filled out completely and correctly before sending them on to District Chairman. Some things to check for are: The application must be signed by the Post Commander or Auxiliary President. Is the contact phone number for Parents/Teachers/Posts/Districts missing? District Chairman also needs to sign the application. The Social Security Number of the District winner should be on the application and also a picture of the student. The school secretary can usually help with getting a picture. The Teacher of the Year cannot be nominated by someone in their family or have the same name. The nomination must be signed by someone else in the School District. The Teacher nomination will need supporting documentation like awards, certificates, newspaper articles with a picture or class room news. The Teacher of the Year should be marked for which category: Elementary, Middle or High School.

After checking to make sure everything is filled out correctly and signed, the essay needs to be sent to the District level by Nov. 15. Remember, that for every 15 essays sent to the local VOD and Patriot's Pen judges, you may send **one** entry to the District level. District Chairman, you should have your judges all lined up, and judging completed by Dec. 6. Send the winning essay to Scholarship Chairman Keith Blume no later than Dec. 15. Keith's address: Keith Blume, PO Box 215, Custer, SD 57730.

After all essays are judged and sent in, don't forget to RECOGNIZE the winners, contestants and teachers. Award each participant with a certificate, put a picture and an article in the newspaper of the winners, and if you hold a dinner or luncheon, invite their Family and Teacher. Ask the winner to give his/her essay. Don't forget to send a thank you to the judges, teachers, and parents.

We still have the upcoming “Young American Creative Patriotic Art Contest” due March 31, 2017 and “Continuing Education Scholarship” due Feb. 15, 2017. Get the information out to the public and schools as soon as possible.

Thank you for the great job you are doing. Have a Great Thanksgiving and Remember to Thank a Vet!

Loyally

Donita Mullinix

Donita Mullinix, Dept. Chairman

YOUTH ACTIVITIES

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-Tammy Chase, Department Chairman

November 2016

Below is a recap of what the Youth Activities has relayed so far this year at the School of Instruction the end of September 2016 in Pierre.

This first quarter is laying the ground work for the year, with schools starting and the different youth groups starting up again for the year. This is the time to get to know your teachers and school administration and let them know that you would like to offer time to help with education the youth about patriotism and anything military related. A majority of the groups are getting going so you should have searched out the boy/girl scout leaders, 4-H leaders, church youth leaders and other youth organizations.

As you looked through the tips yesterday (Saturday) you have to remember that youth today are different from when we were youth and when our children were young. We are now a tech world and if we do not meet the children/youth half way we will have a very difficult time relating to them and teaching them.

Keep in mind if you can use a few techie source to spread the word you will reach them and they will be our biggest assets. The youth are our future and we have to educate them now.

During the School of Instruction there were breakouts. The Youth Activities focused on ways to work with youth. In the past general orders I have listed the top 10 ways to work and they are:

- ❖ 1. Consider taking Youth Protection training. Many organizations working with youth provide and require training. One of the best known is done by Boy Scouts. You do not need to be a member or even involved with the program in order to take their free online training. Find it here:
<http://www.scouting.org/Training/youthprotection.aspx>
- ❖ 2. Always respect the time commitments of youth. They are very busy. Be clear about when an event or project starts and how long it will go for. Parents also very much appreciate it when their child is finished at the stated time.
- ❖ 3. Parents should always be welcome to stay and take part in the activity.
- ❖ 4. No matter the project or event, make sure that proper safety measures are taken for everyone involved. Also, be sure that activities or projects are age appropriate.
- ❖ 5. Be extremely conscious of the location where you bring or meet the youths.
- ❖ 6. Do not smoke, drink or use drugs around them.

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- ❖ 7. If you are taking youth somewhere other than the Post home or a school, consider getting permission slips from every parent, and make sure the parents understand that the children may be riding in personal vehicles.
- ❖ 8. Receive training from your local Child Abuse Prevention Council or Child Protective Center on the Mandated Suspected Child Abuse Reporting Laws in your State for those working with children.
- ❖ 9. Find out if you need to have individuals working with youth/children fingerprinted before working with youth. There may be laws in your state.
- ❖ 10. Maintain and model healthy boundaries with children - be a role model. Remember it is never appropriate to displays acts of violence or abuse around or towards children.

We asked what different ways that we are working with the youth that are not listed and they are the following:

- ❖ 1. Make sure that the youth are included in activities/events
- ❖ 2. Helping hand out Buddy Poppies during events or distributions
- ❖ 3. Leading the Pledge of Allegiance at a Post/Auxiliary celebration
- ❖ 4. Having 4-H or Scouts assist with placing grave markers and weather (Memorial Day and wreaths Across America)
- ❖ 5. Sponsorship of Youth Groups, bowling teams, soccer teams, baseball teams – and members should attend some of the events.

In a nutshell – we need to try to include the youth (especially member's families) in activities at VFW & Auxiliary, as a whole. We need to go back to the family – oriented activities and events.

PROGRAM GOALS

Youth Groups Supporting Our Veterans National Citations

Sponsoring and Working with Youth Groups

Random Acts of Patriotism (R.A.P.)

Loyally,

Tammy Chase, 2016-2017 Youth Activities Chairman

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